



Co-Director and Ecosystems Program Manager Job Posting

April 2024

The Mersey Tobeatic Research Institute (MTRI) is a non-profit co-operative with a mandate to promote, conserve and sustain biodiversity in Kespukwitk (southwestern Nova Scotia) and beyond. Our vision is prosperous communities where forests and aquatic ecosystems are healthy and connected and species are not at risk.

Position Summary

The Co-Director/Ecosystem Program Manager (CD-ECO) will work collaboratively with the Co-Director/Species at Risk Program Manager (CD-SAR), to oversee MTRI's programs. While many duties will be enacted jointly with the CD-SAR, the CD-ECO will take the lead responsibility on overseeing MTRI's ecosystem based-programs and personnel, supervising staff and interns, and overseeing outreach programs, safety, and facilities management. In addition to the management role, the CD-ECO will help deliver ecosystem projects with an emphasis on building and maintaining partnerships with land stewards and organizations.

The position is based out of MTRI's field station in Kempt, Nova Scotia. The Co-Director will be expected to work at least part of the time onsite at the field station (about half of the time during the busiest field season from April to October). Travel to meetings and field sites will be occasionally required. The Co-Director reports to the MTRI Board of Directors.

Experience/Skills

The ideal candidate will have qualifications or experience in the following:

- Expertise in project management, leadership, and human resources.
- Experience in strategic rector relations and the environmental non-profit sector.
- Experience writing funding proposals, negotiating and managing contracts, and developing and delivering programs.
- Degree or diploma in biological or environmental sciences, forestry, social sciences, or a related field.
- Experience in ecological forestry and working with forestry organizations and land stewards.
- Knowledge of forest biodiversity metrics and other ecological methodologies.
- Good understanding of safety policies and procedures for field-based activities.
- Experience in environmental education, event planning, and outreach.
- Familiarity with conservation in Kespukwitk (southwest Nova Scotia).

Personal suitability

The ideal candidate will demonstrate:

- Ability to relate to a wide diversity of partners and viewpoints and work collaboratively with colleagues, partners, government agencies, industry, landowners, and other stakeholders.
- Willingness to act as spokesperson for the organization in a non-advocacy role.
- Commitment to MTRI's mission and knowledge-based approach to policy and resource management.
- Ability to communicate effectively in writing, in person, and virtually.
- Ability to work in a fair and professional manner.
- Commitment to collaborative problem solving.
- Strong organizational skills and record keeping.
- Ability to adjust to changing circumstances, respond to issues as they arise, and meet deadlines in a fast-paced environment.
- Ability to think big-picture and to adapt and grow the organization while at the same time attending to the day-to-day management needs.
- Strong commitment to building team morale and creating a healthy office culture.

Compensation

Annual salary is approximately \$64,600, based on a typical work week of 35 hours/week, five days a week, including occasional evenings and weekends. Benefits include: Health, Dental and Life Insurance (50% co-pay, optional); 3 weeks paid vacation; 12 paid holidays; 6 paid days of personal time/sick leave; annual work gear/clothing allowance; compensation for mileage for work duties; and opportunities for professional development.

Application Process

Interested applicants should submit a cover letter indicating their interest, relevant experience, and suitability for the position, and a copy of their Curriculum Vitae or resume. Enquiries and applications should be submitted to jobs@merseytobeatic.ca by **May 16, 2024**.

MTRI is an equal opportunity employer, is committed to employment equity in our workplace and encourages applications from underrepresented groups. We celebrate diversity and are committed to creating an inclusive environment for all employees. We encourage applicants to self identify in their cover letter if they are a member of a marginalized community and if comfortable doing so. We thank all applicants for their interest; however, only those selected for an interview will be contacted.